



# Dereham Sixth Form College

## *"A Vibrant Learning Community"*

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Monday 28<sup>th</sup> October 2019

Dear Parents/Carers and Students,

### Year 12 Tutor Consultation Evening

**PLEASE NOTE - There will not be any parking available at the college**

We are delighted to invite you and your son/daughter to a Tutor Consultation on Thursday **14th November from 4.30-7.30pm**.

The intention of this evening is to allow you an opportunity to discuss how your son/daughter has settled into life at the college, including the progress they are making and any issues you feel we need to know.

As part of the preparation for this evening you will receive the first Progress Review of the year, which will be made available to parents and students on Wednesday 13<sup>th</sup> November via Go4Schools. This will include grades for Attitude to Learning and Organisation from every subject teacher, as well as a forecast grade for each subject. At the end of this letter is the criteria we use when completing progress reviews.

Students will have the opportunity to make an appointment with their tutor during their tutorial time on Tuesday 6<sup>th</sup> November. Appointments will last approximately 10-15 minutes and should there be a need for further discussion time then a follow-up meeting can be arranged.

If you are unavailable to attend on this date, we are always happy to meet with parents and students by appointment at another convenient time.

If you have any questions about this process, please feel free to email me at [jatkin@dsfc.org.uk](mailto:jatkin@dsfc.org.uk).

Kind regards,

Jonathan Atkin  
Co-Director



		<b>Attitude to Learning</b>	<b>Organisational Skills</b>
<b>1</b>	Outstanding	Shows total commitment to lessons by being fully prepared, engaging in all activities presented and completing all work set to a very high standard. Extension activities are willingly undertaken and are often self-directed. Shows well developed skills of independent learning..	Excellent punctuality to all lessons. Always ready and fully equipped for full participation in lessons. Work is always submitted on time and in an appropriate format. Folders show a very high degree of organisation with all key documents immediately accessible and in a logical order
<b>2</b>	Good	Shows a good level of commitment including preparation for lessons, engagement in all activities presented and completing all work to a good standard. Extension activities are undertaken and these are sometimes self-directed. Shows developing skills of independent learning.	Good punctuality – very rarely late. Almost always ready and equipped to take part fully in all activities. Folders are sensibly organised and key documents can be readily accessed.
<b>3</b>	Requires Improvement	Commitment is variable. There is sometimes evidence of planning for lessons, activities are sometimes engaged in with enthusiasm and work is completed but not always to the best of students' ability. There is little evidence in extension activities being undertaken and little self-direction. Little evidence of skills of independent learning.	Occasionally late for lessons. Sometimes lacks key equipment necessary for full and active participation in all activities. Folders contain some but not all key documents and order does not facilitate easy access to key documents.
<b>4</b>	Unacceptable	Little evidence of commitment to the course. No preparation for lessons appears to be undertaken, activities are reluctantly engaged in and work set is either not completed or completed at an unacceptably low standard. No evidence of any extension activities being undertaken, either teacher directed or self-directed. No evidence of skills of independent learning.	Often late for lessons. Frequently lacking in key equipment necessary to participate in activities. Folders absent or muddled. Little or no evidence of key documents being filed or in such random order that they are hard to access.